



**The Order of Service
for the Institution
and Induction
of Sandra May Edwards
as the new Incumbent
of the parish of All Saints, Denmead.**

THE GATHERING

Stand for the hymn, during which the Archdeacon's procession enters.

The Incumbent designate, with her churchwardens and the Rural Dean stand at the back of the church.

THE GREETING

In the name of the Father,
and of the Son,
and of the Holy Spirit.

All **Amen.**

Peace be with you
and also with you.

All

Alleluia. Christ is risen.
He is risen indeed. Alleluia.

All

THE PRESENTATION OF THE NEW INCUMBENT

Archdeacon Brothers and sisters in Christ,
we are here as the family of God
in our Father's presence to offer him our worship and praise,
to hear and receive his holy Word
and to pray for his blessing on all who work in his name.
Today we thank God
for the ministry and mission of his Church in this place.

The Gloria or equivalent may be sung during which, the Incumbent-designate, her churchwardens and the Rural Dean come to stand before the Archdeacon

Sit

A Churchwarden or representative of the benefice says

Reverend Father in God. The parish church of All Saints, Denmead has been a sign of God's presence and a witness to God's love in this community for XX years. We have sought to be faithful to our vocation as servants and disciples of the Gospel. This parish has benefited from the leadership and guidance of the many clergy who have served as Incumbents here. We ask you now to institute Sandra Edwards who has served as our curate and Priest-in-Charge. On behalf of the PCC, I confirm that we have willingly shared in this choice.

THE COMMENDATION OF THE NEW INCUMBENT

The Incumbent-designate's churchwarden or representative says:

Reverend Father in God, we wish Sandra every blessing on this day. We pray that this parish, community and diocese may continue to be enriched by her presence and that Sandra and her family will continue to know joy and peace in their life here.

THE PRESENTATION

The patron says

Reverend Father in God, I present to you Sandra May Edwards to be admitted to the cure of souls of this parish.

The Archdeacon responds saying:

I thank you for your words and presentations.
People of All Saints Denmead, Sandra is now to be your Incumbent.
We pray for her in her ministry among us, remembering that through Baptism, it is the privilege and joy of all the holy people of God to share Christ's mission to the world.

Let us humbly wait upon God,
remembering all that he has done for us through his Son
and let us pray for the renewing gift of his Holy Spirit.

Almighty God,
you pour out the Holy Spirit on your Church
that we might be led into all truth.
Bless Sandra with your grace and presence
as she works to do your will;
keep her and all your people gathered here
steadfast in faith and united in love,
that we might reveal your glory
and prepare the way of your kingdom.
We ask this through our Lord Jesus Christ, our great high priest
who lives and reigns with you and the Holy Spirit,
one God, for ever and ever.

All **Amen.**

The Liturgy of the Word

A reading from the Old or New Testament, precedes the Gospel reading. This has been chosen by the Archdeacon for this service.

At the end of the reading, the reader says:

All This is the word of the Lord
Thanks be to God.

Stand

An acclamation may herald the reading of the Gospel.

All **Alleluia, alleluia.**
Minister The Spirit of the Lord us upon me.
 He has anointed me to proclaim the Good News
All **Alleluia.**

Alternatively a hymn or psalm may be sung at this point in place of the acclamation.

THE GOSPEL

Minister The Lord be with you
All **And also with you**

All Hear the Gospel of our Lord Jesus Christ according to *N*
Glory to you, O Lord

At the end

This is the Gospel of Christ
Praise to you, O Christ.

Sit

THE SERMON

The Ven, Trevor Reader, The Archdeacon of Portsdown

The Affirmation of Ministry

The parish priest designate stands before the Archdeacon who says:

Priests are ordained to work with the Bishop as servants and shepherds among the people to whom they are sent. They are called to baptize, to proclaim the Word of the Lord and to preside at the Eucharist.

In order to fulfil this ministry Sandra needs your prayers and encouragement. Before I institute her to the Cure of souls of this parish,

I require her assurance that she accepts the responsibilities of this new office in the Church; and your assurance that you will work with her in partnership and give her the encouragement she needs.

Stand

Priest and people, will you work together as servants of Christ in this place?

All **By the grace of God, we will.**

Sandra, will you seek to enable these people to live as the people of God; will you lead them in worship and in service; will you encourage them to share in the life of the Gospel and, proclaim Christ's saving love to the world?

Priest **By the grace of God, I will.**

People of Denmead, as faithful members of the Body of Christ, will you support Sandra and, together with her, serve the Kingdom of God?

All **By the grace of God, we will.**

Sit

The Institution

The priest to be instituted remains standing before the Archdeacon, who is seated in his chair.

The Archdeacon/Registrar says

The Church of England is part of the One, Holy, Catholic, and Apostolic Church, worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic Creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, the Book of Common Prayer and the ordering of Bishops, Priests and Deacons. In the declaration you are about to make, will you affirm your loyalty to this inheritance of faith as your inspiration and guidance under God in bringing the grace and truth of Christ to this generation and making him known to those in your care?

Priest I, Sandra May Edwards do so affirm, and accordingly declare my belief in the faith which is revealed in the holy Scriptures and set forth in the Catholic Creeds, and to which the historic formularies of the Church of England bear witness; and in public prayer and administration of the Sacraments I will use only the forms of service authorised or allowed by Canon.

Taking a New Testament, the Priest faces the people and says

I swear that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, her heirs and successors according to law; so help me God.

Turning to the Archdeacon, the Priest says

I swear by almighty God that I will pay true and canonical obedience to the Lord Bishop of Portsmouth and his successors, in all things lawful and honest; so help me God.

Please remain seated as the Declarations are signed. The Priest returns to kneel before the Archdeacon.

The Archdeacon or Registrar reads the deed or licence and the Archdeacon gives it to the priest kneeling in front of him, saying:*

Receive the Cure of Souls which is both yours and mine; in the name of the Father and of the Son, and of the Holy Spirit. Amen.

The Veni Creator may be sung at this point.

The Archdeacon blesses the new Parish Priest:

The Spirit of truth lead you into all truth, give you grace to confess that Jesus Christ is Lord, and to proclaim the word and works of God: and the blessing of God almighty, the Father, the Son, and the Holy Spirit, be upon you and remain with you for ever. Amen

Archdeacon I present to you, your Vicar.

Archdeacon Rural Dean, I have instituted Sandra May Edwards to the Cure of Souls in this parish. I ask you to induct her in the presence of the Churchwardens and this congregation, and to support her in her ministry here.

The Induction

All stand and turn as the Priest and Rural Dean, escorted by the Churchwardens, go to the main door of the Church. The Rural Dean places the Priest's hand on the key, saying

By virtue of the authority given to me, I induct you into the possession of the church and benefice, with all its rights, responsibilities, and opportunities for ministry.

The Lord preserve your going out and your coming in, now and always.
Amen

The Archdeacon gives the Inventory of the Church to the Priest and says

This Inventory records the property of the parish, now committed to your care, which you share with the Churchwardens and the Parochial Church Council.

The Priest then rings the bell as a sign that she has taken responsibility for the care of the church and the benefice.

THE INSTALLATION

The Churchwardens lead the Rural Dean and the Priest to the Priest's stall where the Rural Dean seats her, saying:

Sandra, I place you in the stall of the Parish Priest. May you be faithful to the calling you have received from the Lord.

THE LORD'S PRAYER

The Rural Dean introduces the Lord's prayer

All **Our Father,
who art in heaven,
hallowed be thy name;
thy kingdom come;
thy will be done;
 on earth as it is in heaven.
Give us this day our daily bread;
and forgive us our trespasses,
as we forgive those who trespass against us,
And lead us not into temptation;
but deliver us from evil.
For thine is the kingdom,
the power, and the glory
for ever and ever. Amen.**

The Charge to Priest and People of the Parish

The Archdeacon stands as does the new Parish Priest and the People of the Parish of Denmead who attend the parish church. All who are not members of the regular congregation of the parish are asked to sit at this point.

Sandra you are now the Incumbent of All Saints Denmead
I ask you, and the people with whom you now serve
to renew your commitment as priest and people.

All artefacts brought to the new incumbent are to be put on a table placed for the purpose

BAPTISM

A newly baptised member of the parish brings water to the Archdeacon and says:

Jesus says: Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commended you.

Mt 28: 18-20a

The congregation responds:

In Baptism we died with Christ and were buried with him, so that we might rise with him to new life.

The Archdeacon hands the vessel of water to the Incumbent, saying

Be faithful in baptizing and together with the people of God in this place, nurture the faith of those committed to your charge.

THE PROCLAMATION OF THE GOSPEL

A lesson reader brings a bible, or a book of the Gospels to the Archdeacon and says:

For whatever was written in former days was written for our instruction, so that by steadfastness and by the encouragement of the Scriptures, we might have hope.

Romans 15:4

The congregation responds:

We are called to read and study the Word of God for we are messengers and stewards of the Gospel.

The Archdeacon hands the Bible/Book of the Gospels to the Incumbent saying

Be faithful in teaching and proclaiming the truth of Holy Scripture and following the way of Christ.

THE CELEBRATION OF THE EUCHARIST

Two communicant members of the congregation bring a chalice and paten to the Archdeacon and say

Because there is one bread, we who are many are one body, for we all partake of one bread.

1 Cor 10: 17

The congregation responds:

It is the privilege of Christians to celebrate the Eucharist and, united with Christ and each other, to serve him in the world as his body.

The Archdeacon hands the chalice and paten to the Incumbent saying

Be faithful in leading God's people in prayer and worship, and diligently celebrate the Eucharist, setting before you the example and Image of Christ.

THE CARE OF THE SICK

A member of the congregation, one who works in caring for the sick, or one who has been or is ill, brings the oil of the sick to the Archdeacon and says:

Are any among you sick? They should call for the elders of the church and have them pray over them, anointing them with oil in the name of the Lord. *James 5: 14*

The congregation responds:

We are called to bring the loving presence of Christ to those who are sick or in need, serving them as Christ, the servant of all.

The Archdeacon hands the oil to the Incumbent, saying:

Be faithful in searching out the sick and the lost, supporting the weak, preparing the dying and interceding for them all bringing them the strength of Christ crucified.

THE TASK OF MISSION

Members of the Parish bring a copy of the parish mission statement, or another token of their missionary work and hand it to the Archdeacon saying:

The Spirit of the Lord is upon me because he has anointed me; he has sent me to announce good news.

Isaiah 6: 1-2a

The congregation responds:

We are called in Baptism, and renewed in the power of the Spirit to bring God's mission to the world. We must bring Christ's light where there is darkness, and call our neighbours to the Lord.

The Archdeacon hands the Mission statement to the Incumbent, saying:

Be faithful in working with the people among whom you are set, to promote in this place the Gospel of Salvation, and lead this parish in its mission to the community.

Archdeacon Let us Pray

The Archdeacon then prays over the priest and people of the parish:

May God pour upon you all
the riches of his grace,
that within the company of Christ's pilgrim people
you may daily be renewed by his anointing Spirit,
and come to the inheritance of the saints in glory.

All **Amen.**

THE NOTICES

The new Incumbent gives (brief) notices.

Stand

The Peace

Archdeacon We are the Body of Christ.

In the one Spirit we were all baptised into one body.

Let us then pursue all that makes for peace
and builds up our common life.

All The peace of the Lord be always with you.
and also with you.

A Deacon, or another minister then adds:

Let us offer each other a sign of peace.

After s/he has shared the peace with the Archdeacon; representatives of the Deanery, the Parish and the local community welcome the new Incumbent.

A Hymn is now sung during which a collection is taken for the Bishop's discretionary fund. During this hymn the Archdeacon leads the priest to the door. The congregation turn to face the door which is opened.

The Blessing and sending Out

Archdeacon The Lord be with you
and also with you

Our help is in the name of the Lord
who made heaven and earth

Blessed be the name of the Lord
now and for ever.

May God strengthen your faith,
Sustain you by his word and,
With his holy sacraments,
Support and comfort you,
and the blessing of God Almighty,
the Father, the Son and the holy Spirit
be among you and remain with you always.
Amen.

A Deacon, or the Archdeacon then sends out the people:

Go into the world
to walk in God's light,
to rejoice in God's love
and to reflect God's glory.
In Christ's name, we go.

The Archdeacon's Procession now leaves the Church.

SUGGESTED HYMNS

Introit

Christ is made the sure foundation/Blessed city, heavenly Salem
Praise to the Lord, the Almighty
Ye that know the Lord is gracious
City of God, how broad and far
Glorious things of thee are spoken
The Church's one Foundation
Christ is our Corner-stone
Come let us join our cheerful songs
Christ is the King! O friends rejoice

Invocation

Veni Creator
Veni Sancte Spiritus
Lord God, Holy Ghost (AMR 615)
O Holy Spirit, Lord of grace
O breath of life, come sweeping through us

Gradual

God's Spirit is in my heart, he has called..
God of mercy, God of grace
Thy kingdom come! on bended knee
Great shepherd of thy people, hear
Thou art the Way, by Thee alone
Help us, O Lord to learn HHT40
Not far beyond the sea, nor high HHT68
May the mind of Christ my Saviour

Offertory

Light of the minds that know him
My God, accept my heart this day
Take my life and let it be
Lift up your hearts! We lift them Lord to thee
Christ is the King! O friends rejoice
Will you come and follow me
Restore, O Lord, the honour of your name
O Word of God incarnate (MP177) to *Jerusalem the golden*

Final Hymn

We have a Gospel to proclaim
Father, we thank thee HHT24
Filled with the Spirit's power with one accord
Lord Jesus Christ, you have come to us
Go forth and tell! O Church of God arise
May the mind of Christ my Saviour